

LESSON PLAN 3: EMPLOYABILITY SKILLS



Aim:

To help students understand the importance of employability skills and how they can develop their own such skills.

Tasks:

Begin by explaining that in the modern job market employers not only look for qualifications but also a range of skills often referred to as 'employability skills'. These are general skills that are important in most jobs and are often referred to in job vacancy adverts. They are a combination of what are sometimes called 'key skills' and 'personal skills'.

Split the class into groups or pairs and ask them to discuss and list:

- What they think these employability skills are, and,
- Why are they so important in the modern job market?

They can use the Employability Skills section of the World of Work website to help find the answers.

Ask the groups to feedback their answers and summarise the employability skills identified.

Then ask them to discuss and then list individually, what skills they feel they are currently good at and which do they think they need to develop.

In addition, ask them to identify:

- Which subjects they do at school/college can help them develop the skills?
- How else can they develop these employability skills?

Again they can use the Employability Skills section of the World of Work website to help find the answers.

Ask the groups for feedback on the subjects and other methods found to develop the skills.

Finish by stressing that they should not worry if they are not confident of having all these skills. Nobody has all these employability skills. But, they can identify what their best skills are and what they can improve on through the methods identified earlier.